

SCHEDULING AN APPOINTMENT WITH YOUR LAWMAKERS

If you want to schedule an appointment to meet with your own State Senator or State Representative, look them up [using this link](#). For Justice Day, we will be connecting State Legislators only—not Federal.

Sample phone call script and email template are below, but feel free to adapt it.

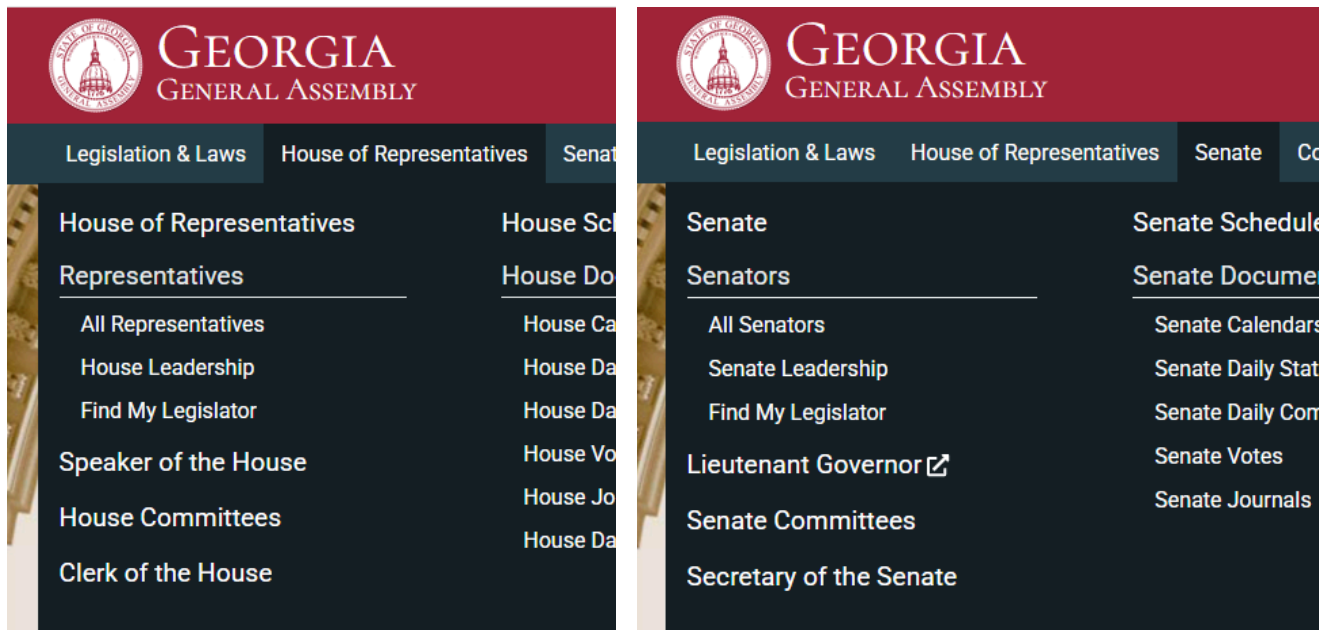
If calling, you can find their office phone number by clicking on their name in the link above.

If you prefer to email to schedule a meeting, you will need to find their email on the Legislature's website: <https://www.legis.ga.gov/>

For State Senators, click on Senate at the top and move to All Senators tab. You will then find an alphabetical list of Senators. Find yours by name. Email them— and their staff— to schedule an appointment for Tuesday, February 25th at 10:30 or 11 AM.

For State Representatives, do the same: Click on House of Representative tab, move down to All Representatives tab to find an alphabetical list of all State Representatives. Find yours by name. Email them— and their staff— to schedule an appointment for Tuesday, February 25th at 10:30 or 11 AM.

You can also often read their biography to learn something about them.



SUGGESTED PHONE SCRIPT though you should feel comfortable saying whatever you'd like:

My name is _____ and I live in _____. I am a constituent of [LEGISLATOR'S NAME] and I am hoping to schedule a brief meeting with [LEGISLATOR'S NAME] on Tuesday, February 25th when I will be the Capitol for Justice Day to learn about and advocate for criminal justice reform. Can you help schedule this meeting for 10:30 or 11 AM on that day? It should only take about 15-20 minutes.

If she/he is not available on February 25th, you can ask to schedule a phone call another day after Justice Day, if you would like.

If you schedule a meeting, please confirm the time and office location and make a note in your phone to bring it to Justice Day.

SAMPLE EMAIL:

My name is _____ and I live in _____. I am a constituent of [LEGISLATOR'S NAME] and I am hoping to schedule a brief meeting with [LEGISLATOR'S NAME] on Tuesday, February 25th when I will be the Capitol for Justice Day to learn about and advocate for criminal justice reform. Can you help schedule this meeting for 10:30 or 11 AM on that day? It should only take about 15-20 minutes.

Optional if you want to add more detail: I have been impacted by the state's criminal legal system [INSERT 2 -3 SENTENCES ABOUT YOU AND YOUR FAMILY'S EXPERIENCE(S)] and I believe my perspective would be helpful to him/her. I am specifically interested in talking to [LEGISLATOR'S NAME] about how changing the laws about [INSERT A PARTICULAR ISSUE OR BILL YOU CARE ABOUT].

If she/he is not available on February 25th, you can ask to schedule a phone call another day after Justice Day, if you would like.

If you schedule a meeting, please confirm the time and office location and make a note in your phone to bring it to Justice Day.